

9/201

**Southern Appalachian Labor School/Appalachian Community Partners
Workcamp Reservation Contract
Updated September 2016**

Group Name: _____
Address: _____ **City/State/Zip:** _____
Phone: _____ **Fax:** _____ **E-mail:** _____
Group Leader: _____ **E-mail:** _____
Leader Phone: _____ **Cell:** _____ **Fax:** _____
Leader Address: _____
Workcamp Dates: _____ **to** _____
Workcamp Fees: New Group __\$200 Returning Group __\$175
 University/College __\$175 Other \$ _____

Contract Total Amount Due		Deposit (Due with Contract)	Balance (Total less Deposit)
#Volunteers	x Rate \$ _____ = \$ _____	# Volunteers _____ x \$20 = \$ _____	\$ _____

1. The weekly fees for all groups who have not worked with SALS in the last calendar year is \$200 per person. The fee for returning groups is \$175 per person. A non-refundable reservation deposit of \$20 per person is required from all groups, excluding university/ college groups in order to book your Workcamp weekly. The remainder of the fee is due no later than 30 days prior to arrival. We offer the reduced fee of \$175 per person to university/college students during the months of February-April (Spring Break).
2. The number of spaces reserved at the time of booking is the minimum number of Workcamp fees expected. Even if the number of volunteers your group is bringing decreases, the amount committed to at the time of reservation is required. For example, if a reservation is made for 15 people, a commitment to contribute \$3,000 is required for a new group. If your group size decreases to 10 you are still expected to make the full financial commitment. Please do not reserve for more people than you can pay for. All increases in numbers must be cleared with SALS at least one month prior to the Workcamp.
3. When we receive your signed Reservation Contract and deposit, you will be notified that your reservation is confirmed.
4. All workcamp fees are due 30 days prior to your arrival.
5. Cancellations – No deposits or fees can be returned since they are spent immediately to prepare for your arrival. Cancellations made 90 days prior to your group's arrival will be issued a credit toward a future Workcamp with SALS, which must be used within one year of the date of the original reservation. Credits will only be issued for group cancellations, not to individuals canceling with a participating group. No refunds or credits will be issued for individual cancellations.
6. SALS will provide lodging, commercial kitchen use, cable/wireless, hot showers, laundry facility, emergency room, walking track, recreation facilities, educational program orientation, live concert (if available), access to the New River Gorge/National River with a discounted whitewater rafting opportunity (if in session) and a great time!

I affirm that I am authorized by our Workcamp group to sign this contract, which I have read and understand. I agree with the terms of the Workcamp Reservation Contract and upon receipt of this completed and signed Contract and the applicable deposit. I understand I will be notified by SALS confirming our group's reservation. By signing this document, I realize that I am committing my group to paying our Workcamp Fees in full regardless of how many volunteers my group does or does not send to SALS. I also understand that our Workcamp group is in no way guaranteed or confirmed a Workcamp reservation until SALS is in receipt of our signed Workcamp Reservation Contract and deposit.

Signature of participating/coordinating Workcamp Leader

Date

Signature of SALS Staff

Date

Southern Appalachian Labor School
P. O. Box 127
Kincaid, WV 25119
Fax: 304.465.9732
Email both: j david@citynet.net
Artiemullins@earthlink.net